

SCHOOL COMMUNITY COUNCIL

November 12, 2015

The School Community Council met at Bingham High School on Thursday, November 12, 2015, beginning at 6:35 PM in the Media Center.

1. Welcome and Introductions – Sheri Mattle

Those recognized or signed-in as present on the Community Council:

Teresa Atherley
Chuck Bagett
Cory Casaril
Corey Fairholm (Vice Chair)
Todd Hunter
Sheri Mattle (Chair)
Christen Richards-Khong (Principal)
Sharon Richins
Todd Roberts
Bryan Veazie (Assistant Principal)
Rebecca Wells (Teacher)
Holly White
Stacie Winder
Aimee Zwahlen
Randy Zwahlen
Richard Farley (Counselor)
Jacob Gibson
Kayleen Whitelock (Board Member)
Susan Pulsipher (Board Member)
Anthony Godfrey (Associate Superintendent)

- 2. Approve Minutes from September 24, 2015 meeting.** - It was asked if there were any issues with minutes from the last meeting. Motion to approve minutes, seconded, all in favor.
- 3. Review of Final Report from 2014 – 2015.** Bryan Veazie emailed the report to save time. Several members indicated they had reviewed the report. It is currently pending approval at the LAND Trust Office. The expense budget accounting at the school was matched to the dollar at the District Office. (Balance and Carryover.) Any questions? It was noted that the final report

seemed clear. Do we need to address at next meeting? We will address it in the next meeting if there are any changes requested prior to approval at the State level.

4. Review and make changes to Bingham SCC Rules of Order -

A. ***Appointing an “interim chair” for transition from one year to the next?*** Will be appointed at the last meeting of the current year and will continue until a new chair is selected at the first meeting.

B. ***Setting meeting dates for the upcoming school year?*** Currently the administration is setting the times during the summer prior to the new school year. Do we want to continue or hand over to interim? Set dates will be established by the interim chair and the administration will be available to assist. School, district, board, and community calendars should be considered when setting dates for meetings. Council members mentioned that they were good with the 6:30 PM meeting time.

C. ***Protocol for canceling, postponing, and/or rescheduling of a meeting?*** Chair will send out the inquiry with necessary details for forming an opinion. Council members will email their vote to the Chair. Majority vote required to cancel, postpone, and/or reschedule meeting.

D. ***Creating the agenda for first meeting of the New Year?*** Will be the responsibility of the interim chair. Administration will be available to assist. Request for agenda input will be sent via email to Council members.

E. ***Time sensitivity?*** Time certain will be set for Council meetings and time limits will be set for each agenda item. It was requested that time for questions and comments on the agenda items also be built in. If more time is needed, one minute left will be announced and the Council can vote to extend time. Council members need to be familiar with and use Robert’s Rules of Order during meetings.

F. ***Sending membership status and inquiry prior to the new school year?*** Administration will continue with this task.

G. ***Managing candidate applications for new and renewing members?*** Administration will continue with this task.

H. ***Determining size of the SCC?*** Sheri asked for the input of Council members. Based on information received, BHS is an “all are welcome.” It was mentioned that Councils can limit the size, however, BHS would like to keep open. All parents are welcome.

I. ***Managing elections?*** Not needed due to rule established in item H.

J. ***Additions and/or omissions to the agenda once it is posted to website?*** Items that need to be listed on the agenda must be added prior to posting the official agenda on the school

website. If something else comes up, we can add it under “additional discussion items”, but we cannot take a motion or vote. Items requiring a vote after discussion must be added to the agenda for the following meeting.

K. ***Interim business?*** Electronic communication can be used for general Council correspondence and for a request to review agendas, minutes, etc. Votes for approval need to be done as a part of the formal meeting process, with the exception of the minutes for the last meeting of the year which can be approved electronically with a quorum majority vote.

Motion to extend time for 5 minutes, seconded, all in favor.

L. ***Process for approving minutes?*** Refer to item K. Minutes will be sent out electronically between meetings. Members will have time to review minutes. If something is not clear, or if there is concern about accurate representation, a request can be made to review the recording to assure accuracy of minutes. Meeting minutes will be approved as an agenda item for the following meeting. Minutes from the last meeting of the school year can be approved electronically with a quorum majority vote.

M. ***Addressing guests interested in asking questions or expressing concerns?*** All meetings are open to the public. So the Council can be prepared, we will request that patrons notify a member of the Council of their interest in participating in the meeting at least 24 hours in advance. At the beginning of the meeting, the Council will discuss and vote on when and how to address patrons.

N. ***Additional items for consideration?*** None

O. Motion was made to approve decisions made related to section 4 – items A-N, seconded, all in favor. As the acting chair, Sheri Mattle will update the SCC’s Rules of Order and Procedures to accurately reflect decisions made and changes implemented.

5. Report on Comprehensive Guidance – Renae Brady at Utah State – Richard Farley substituted.

Career Classes – Spoke about a Utah Scholar, Career Pathways, Scholarships and Pathways.

Utah College Application Week – Opportunity for seniors to fill out an application. We had two computer labs going with 120 computers and 80 laptops. We processed over 700 students during the single event. Over 800 seniors over two days completed college applications. College Reps attended. Four colleges waived application fees. With students on fee waiver, this was nice to help them. Students were excited. Z97.1 radio station attended and interviewed students.

Senior transcripts and tracking deficiencies. See if any seniors needed help and spoke to them about scholarships.

Junior PCCR's - Online scheduler open until Nov. 24th. If parking pass is lost, go to Counseling Center.

- 6. Update on Internet Safety Data Collection and Reporting** – This was a follow-up to a request made by Todd Hunter in the last meeting. Bryan Veazie contacted district to learn about reporting options through Skyward. There is a specific report that can be run for specific discipline codes. IAB is the code used for Internet Abuse. Last year there were no incidents coded as IAB. So far this year, none have been coded as IAB. There is a possibility that there may have been some IAB infractions that were combined with other types of infractions, such as insubordination or misconduct. The administration will focus on entering all IAB infractions independent of other incidents to improve our ability to track the effectiveness of current systems. JSD has a lot of filters in place to restrict internet abuse. We cannot tell if students are on their own data on their phone. If the students use WIFI for the school, we can track. Students can bypass school internet filters. This is a challenge and we are working with the district. We as a Council are not responsible for mobile device. Focus is on how we can protect our technology acquisitions from being abused. On a side note, Sheri made a comment about the law passed last year. She noted there are three bills currently being discussed that would make the SCC responsible for suicide prevention –LAND Trust money might be spent on suicide prevention. Feel free to contact legislator on what school is responsible for. In summary, we know that SCC has the responsibility for assuring the effectiveness of a digital citizenship effort at the school level. Data needs to be collected to measure effectiveness of existing measures.

Motion to extend time for two minutes, seconded, all in favor.

Wi-Fi – guest sign in. Will be discussed in item 8. In short, only district owned technology has access to Jordan Wi-Fi. All other equipment uses a guest Wi-Fi. Heavy filters provide safety, but also cause troubles for teachers in accessing materials and websites for their content areas. Unknown websites are blocked. The process for teachers to get approval from the district to lift filters is time consuming.

- 7. Technology Purchase Proposal** – Last year's funding combined with this year. With current plan budget and overage from last year, we have approximately \$66,000 to spend. After current proposal, we will still have approx. \$16,000 to work with. Mobile lab in every classroom is the goal. CSIP budget has been planned to fund one mobile lab. Due to this overage, we should have money left over to purchase another mobile lab. All together, we have approx. how many? CRK stated we will get this info. Overage funds will also allow us to catch up on four year teacher technology rotation. Can we spend LAND Trust money for computers for teachers? Yes, it is tied in to teacher preparation which is directly related to student learning. Do we have plans for the other \$16,000? At this time, we don't. Jeff Mackay is going from room to room to look at projectors, monitors, etc., to identify additional needs. Are calculators needed? The school pays for them. LAND trust paid for an additional math teacher. We did hire one. This money we are speaking about is just for technology. We will continue to work with our faculty and staff to identify the needs. We would like to get these orders submitted and in place as

soon as possible. We are trying to be transparent to let the SCC know the purchase plan and see if there are any other questions or concerns. Council requested that the school place the orders immediately and that the technology is put to use as soon as possible.

- 8. Technology Infrastructure and Core Software** – Bryan Veazie asked Jeff Mackay and Rob Mullins to identify things at school level and district level. Nine pages – Feed Source for all technologies; Web Filters, Student/Faculty Internet Access; School Hardware; School Software. An explanation of each page was provided. Does any hardware leave the building? Teachers can take their IPAD's and/or laptops home and are able to access internet resources more readily than at school. Debate team takes a laptop to travel with the team. Yearbook has special permission to take a laptop. Wired connection is quick. Wireless was slow when students needed for College Application Week.

Motion to extend time for 3 minutes, seconded, all in favor.

Are new computers going to have windows 7? Office 2013 will come with latest version. Do all teachers have different policies on phones? We try to allow teachers to govern that. General policy – teachers determine use of cell phone or technology device. If taken to Admin. – parent must come to receive the device back. Todd Hunter made it clear that we are keeping track of devices.

9. State of Bingham:

A. Review of Activities – Chris Richards-Khong

Great things happening at BHS. Opportunity to travel with some performing groups. Marching Band in California and St. George. 2nd place at Davis Cup. Red Rock – 3rd place. Special Honors to percussion and drum line.

Theatre Group – Cedar City Annual High School Shakespeare Competition – 1st Place Improv Team.

Musical – November 20 – 24 “7 Brides for 7 Brothers” - \$1 off voucher how do we use? Link on Bingham Miners.org. Few schools that have a live orchestra .

Candlelight Concerts December 15 (Choir) – 16 (Instrumental); Candlelight Service Award

Isabella Grillone was awarded a Certificate of Merit for her short story – “A Familiar Legacy” from Columbia University’s Scholastic Press Association. The story was published in Bingham’s 2015 art and literary magazine. Revolution. She was one of only six students recognized **nationwide** in the category of fiction.

State Volleyball 5A 3rd Place; victory over Brighton to end the season.

State Tennis – 3rd; 2nd doubles -1st place

State Cross Country Boys 7th, Girls 13th

Academic All State –

Women's Tennis (2); Women's XCcountry (2); Men's XCcountry (1); Men's Golf (1); Region Soccer 4th, State Playoffs; Football 5 (22 – 4.0; 99 Varsity 3.535; 84 over 3.0)

Football finals tomorrow – 12:30 release; common lunch; ride trax free with ticket.

Principal's Roundtable – True Blue Kick-off November 30. True Blue – Sub for Santa; sponsoring families and service focus; effort to involve more clubs and student body.

Hope Squad – teaches students skills to receive; information to help other students and which adults they can reach out to and how to talk to the parents.

Miner Love – positive push in social media and around school – be kind and have a positive atmosphere. Pictures with hearts are taken with students and take a stand to reach out to everyone and everyone can feel safe. Student Government posted a video on bullying. Resources on who they can go to. Remain anonymous if needed. An advocate with Hope Squad can help or anyone in the building can help.

B. Parent-Teacher Conference Data –

Motion to extend time for 5 minutes, seconded, all in favor.

More specific on time was needed on why they are not being held in the gym. Summary was handed out on high points on why we wanted parents to come. Information on Conferences held from October and last Spring in March.

A District report was completed on our percentages and percentages from other schools. Students were identified that needed a parent to come to the conference. If they did not show up, teachers were asked to contact the parents. Is there a goal from the district on the percentage of parents who come? We always want to keep track of the percentage and again, have parent contacts by teachers if needed. Personally, if there are problems with a student, the parent addresses with the teacher at that time. It was suggested that it is more convenient for parents to go to the gym. Morning in classroom and afternoon in gym was suggested. Would you like to support a blend? A mix of feelings, in gym it keeps teachers on task and parents on task. We do reach hundreds of parents by having the P/T Conferences. Others do reach out by email. Two nights compared to one night on P/T Conference was discussed. A suggestion for one day for all levels. Location is up to each school. Motion to try a blend. Classroom in morning and gym in evening. Second motion. All in favor except one. Do we want to ask the PTA group for their recommendation? This will be put on the agenda for the next PTSA meeting.

C. Student Altercations – Jodee Packer –

Involved at Seminary as a substitute teacher and around students more. She feels like from previous years, there are more altercations this year. Admin. Team and Resource Officer know of one serious fight at our school and not aware of any other altercations. Either students are not reporting, they are taking place off campus, or students good at not bringing notice to the fights. Does the SCC have a concern on altercations? The one specific incident was the one we already addressed. A female that allegedly attacked a young man was mentioned. This one was a confrontation not a physical altercation. Parking lot- someone got upset and words were exchanged but it didn't escalate into a fight. There are verbal confrontations within the school from time to time, but they generally don't escalate into a physical altercation. During the Principal's Roundtable, bullying or an altercation was discussed. If someone reports it, we are able to look at the cameras with time and date and details. The administration is trying to be proactive. When there is a verbal confrontation or a physical altercation, the administration tries to involve all parties involved and use it as a teaching moment on how to respect one another and how to settle differences in a positive, adult like manner.

Reminder - January 28th at 6:30 PM. All meetings will be in the media center.

Motion to adjourn at 8:30.